

CITY OF NEWPORT BEACH

Job Title PUBLIC INFORMATION MANAGER

Closing Date/Time Tue. 10/01/19 5:00 PM Pacific Time

Salary \$10,821.20 - \$13,152.53 Monthly

Job Type Full-Time

Location Newport Beach, California

Department City Manager

Apply: www.newportbeachca.gov

This position is responsible for managing the coordination of City-wide communications, marketing and community relations programs and serves as the primary communication link with the media. The ideal candidate must be able to appropriately represent the City with requests from the media, community groups, members of the public and other interested parties while treating all in a respectful and equitable manner and demonstrating the City's adopted Organizational Values and Behaviors.

Experience: Five years of increasingly responsible public information, public affairs, or media relations experience, including one year experience providing functional and technical direction to staff. Three years of experience performing public relations in a public agency is highly desirable.

Education: Bachelor's degree in public relations, communications, marketing, public administration or a related field.

License/Certificate: Due to the performance of some field duties which require the operation of a personal or City vehicle, a valid and appropriate California driver's license and an acceptable driving record are required.